



## **Saint Paul Public Library: Createch Mentor**

### **Description of Job:**

The purpose of the Createch is to give teens access to technology in a welcoming and safe environment while fostering an interest in Science, Technology, Engineering, Arts, and Mathematics (S.T.E.A.M.). Mentors will perform direct service in a library setting — supporting and motivating teens during Createch by sharing knowledge and enthusiasm for technology, aiding in the use of various digital devices and resources, and building technology skills and self-confidence.

### **Duties:**

- Assist teens one-on-one or in groups with digital devices and activities. Help plan activities.
- Ask teens if they need any assistance and provide feedback and information to support the tasks or activities in which they are engaged.
- Promote a safe and welcoming atmosphere.
- Build positive mentor relationships with the teens.
- Volunteer 2 hours per week

### **Qualifications:**

- Proficient in using technology, digital devices, software and content production with digital media.
- Punctual and reliable.
- Previous experience in working in a leadership role with teens from diverse backgrounds.
- Excellent communication skills working with teens.
- A background check is required.

### **Training/supervision:**

Training will be provided by Createch Coordinators.

### **Apply:**

Please contact Wendy Neurer, Library Volunteer Coordinator for more information and to schedule a volunteer interview. Phone: 651-266-7420 Email: [wendy.neurer@ci.stpaul.mn.us](mailto:wendy.neurer@ci.stpaul.mn.us)