

# EDUCATOR REQUEST FORM

Save valuable time; let our librarians gather books and materials on specific topics for your class!

- Please allow library staff a minimum of one week to gather materials.
- Requests will be limited to 10 books on a single subject with a maximum of 30 books per Educator Request. Educators are always welcome to place additional online holds.
- Items will not be held beyond the designated pickup date.

\*required

## LIBRARY BARCODE NUMBER\*

ABOUT  
YOU

NAME\*

SCHOOL\*

EMAIL\*

PHONE\*

ABOUT  
YOUR  
STUDENTS

GRADE\*

READING  
LEVEL\*

PICKUP  
DATE\*

PICKUP  
LOCATION\*

If you selected Bookmobile, please list your preferred stop.:

Consult the [Bookmobile's schedule](#) for more information about stops in your neighborhood.

TOTAL NUMBER OF BOOKS REQUESTED\* (limit of 10 per subject)

Titles or subject area of materials you are requesting. Please provide as much detail as possible.: \*

What format are you interested in? (check all that apply)

- Chapter books
- Picture books - for the pictures
- Picture books - for the stories
- Non-fiction/informational books
- CDs (readalongs, music, audiobooks)
- DVDs
- Oversized Big Books (for presenting)
- E-resources

What do you plan to use this for?  
(this helps us narrow our search).  
Additional comments?

I don't need the books. I'd just like a book list:

- YES
- NO

