

## Budget Process

The budget process is designed to conform with state law, the city charter, and the legislative code. The process to develop the budget commences in February.

### January - March

The budget for 2005 is finalized during this time. This includes preparing, printing and distributing books reflecting the 2005 adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year (2004). During this time, the “base budget” for the upcoming year (2006) is identified.

### April - June

The Library Director presents a needs and resource assessment to the Library Board with priorities, no later than April 1<sup>st</sup>. Forms, instructions, printouts and the Mayor’s guidelines are distributed. These tools are used to plan for and develop the operating budget. The department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

The department request for the 2006 budget is submitted to the Office of Financial Services in June. After that, the department’s budget is analyzed by the OFS budget staff. The Mayor meets with the Director to discuss needs, and to ensure the budget meets the service level and taxing objectives that have been established for the City.

### July - September

The budget staff finalizes the Mayor’s recommendation and the Mayor’s proposed budget is produced. The Mayor then presents the recommended budget to the Library Board within one week of the deadline for the City budget presentation, as required by the city charter.

In August, the Library Board begins reviewing the Mayor’s proposed budget. The Board will hold meetings with the Director, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the Library Board sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than, but not more than, the maximum levy.

### October - December

The Library Board holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the “Truth in Taxation” public hearings will be held. State law requires the Library Board to hold a joint meeting with the City, County and School District. This meeting is held in early December. The Library Board then adopts a recommended budget and tax levy for the Library Agency. The adopted budget represents changes made by the Library Board to the Mayor’s proposed budget. The Mayor has veto authority over the Library Board-adopted budget.

# Saint Paul Public Library Agency

## Board of Commissioners

	Term of Office	
	From	To
<b><u>Commissioners</u></b>		
Jay Benanav	January 1, 2004	December 31, 2007
Daniel Bostrom	January 1, 2004	December 31, 2007
Patrick Harris	January 1, 2004	December 31, 2007
Lee Helgen	January 1, 2004	December 31, 2007
Kathy Lantry	January 1, 2004	December 31, 2007
Debbie Montgomery	January 1, 2004	December 31, 2007
Dave Thune	January 1, 2004	December 31, 2007

### **Officers**

Chairperson - Patrick Harris

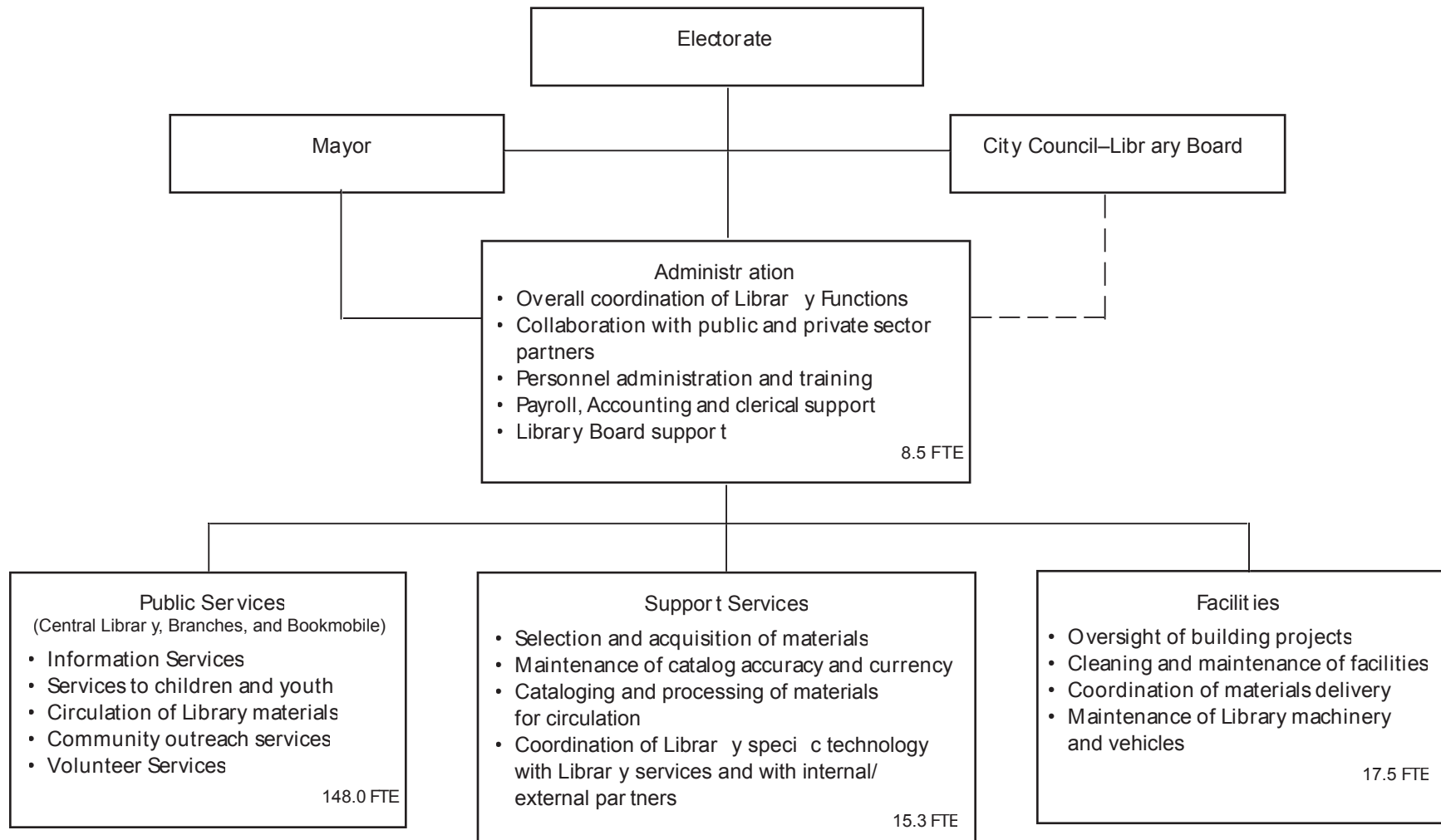
Vice Chairperson - Kathy Lantry

Secretary/Treasurer - Lee Helgen

# Saint Paul Public Library Agency

(Total 189.3 FTEs)

The mission of the Saint Paul Public Library Agency is to anticipate and respond to the community's need for information; to facilitate lifelong learning; to stimulate and nurture a desire to read in young people; to provide reading materials to meet the interest of all ages; and to enrich the quality of life in the community.



# Libraries

Department/Office Director: **KATHLEEN A FLYNN**

		2003	2004	2005	2006	2006	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2005
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
<b><u>Spending By Unit</u></b>								
001	GENERAL FUND	11,316,690	39					
349	SAINT PAUL LIBRARY AGENCY	234,819	13,476,938	14,487,711	14,522,982	14,619,872	96,890	132,161
350	LIBRARY AIDS & GRANTS FUND	1,021,673	410,207					
363	RELLA HAVENS MEMORIAL FUND	23,520	24,899	25,663	27,811	27,572	-239	1,909
934	LIBRARY AGENCY CAPITAL PROJECTS		4,334,746			201,607	201,607	201,607
966	LIBRARY AGENCY DEBT SERVICE		2,498,844	3,094,965	3,042,988	3,042,988		-51,977
Total Spending by Unit		<b>12,596,702</b>	<b>20,745,673</b>	<b>17,608,339</b>	<b>17,593,781</b>	<b>17,892,039</b>	<b>298,258</b>	<b>283,700</b>
<b><u>Spending By Major Object</u></b>								
	SALARIES	7,113,867	6,869,500	7,226,833	7,410,374	7,538,507	128,133	311,674
	SERVICES	570,434	1,732,778	1,996,659	2,054,840	2,086,631	31,791	89,972
	MATERIALS AND SUPPLIES	2,305,249	2,552,920	2,637,619	2,446,645	2,451,465	4,820	-186,154
	EMPLOYER FRINGE BENEFITS	2,292,459	2,277,489	2,329,191	2,513,612	2,445,519	-68,093	116,328
	MISC TRANSFER CONTINGENCY ETC	300,593	6,377,758	2,529,093	2,079,366	2,079,366		-449,727
	DEBT		278,129	792,825	992,825	992,825		200,000
	STREET SEWER BRIDGE ETC IMPROVEMENT							
	EQUIPMENT LAND AND BUILDINGS	14,100	657,099	96,119	96,119	297,726	201,607	201,607
Total Spending by Object		<b>12,596,702</b>	<b>20,745,673</b>	<b>17,608,339</b>	<b>17,593,781</b>	<b>17,892,039</b>	<b>298,258</b>	<b>283,700</b>
Percent Change from Previous Year			<b>64.7%</b>	<b>-15.1%</b>	<b>-0.1%</b>	<b>1.7%</b>	<b>1.7%</b>	<b>1.6%</b>
<b><u>Financing By Major Object</u></b>								
	GENERAL FUND	11,316,690	39					
	SPECIAL FUND							
	TAXES		9,033,896	9,507,314	9,532,868	9,812,221		304,907
	LICENSES AND PERMITS							
	INTERGOVERNMENTAL REVENUE	127,382	6,153,642	5,725,637	5,996,838	5,717,485		-8,152
	FEES, SALES AND SERVICES	54,628	72,941	47,850	47,850	47,850		
	ENTERPRISE AND UTILITY REVENUES							
	MISCELLANEOUS REVENUE	950,270	14,042,293	1,214,327	816,124	884,433		-329,894
	TRANSFERS	300,000	2,013,111	105,000				-105,000
	FUND BALANCES			1,008,211	1,200,101	1,430,050		421,839
Total Financing by Object		<b>12,748,970</b>	<b>31,315,922</b>	<b>17,608,339</b>	<b>17,593,781</b>	<b>17,892,039</b>	<b>298,258</b>	<b>283,700</b>
Percent Change from Previous Year			<b>145.6%</b>	<b>-43.8%</b>	<b>-0.1%</b>	<b>1.7%</b>	<b>1.7%</b>	<b>1.6%</b>

# All Operating Funds Summary

## City of Saint Paul

### 2006 Major Unit Spending Plan by Division and Fund

#### Council Adopted Budget

Department: **LIBRARIES**

Director: KATHLEEN A FLYNN

Mission:

THE MISSION OF THE SAINT PAUL LIBRARY IS TO ANTICIPATE AND RESPOND TO THE COMMUNITY'S NEED FOR INFORMATION; TO FACILITATE LIFELONG LEARNING; TO STIMULATE AND NURTURE A DESIRE TO READ IN YOUNG PEOPLE; TO PROVIDE READING MATERIALS TO MEET THE INTERESTS OF ALL AGES; AND TO ENRICH THE QUALITY OF LIFE IN THE COMMUNITY; THE LIBRARY ACHIEVES ITS MISSION BY COLLECTING, ORGANIZING AND PROVIDING MATERIALS AND INFORMATION SERVICES.

Services:

THE LIBRARY OFFERS A FULL RANGE OF SERVICE USUALLY PROVIDED BY A PUBLIC LIBRARY INCLUDING THE CIRCULATION OF MATERIALS, REFERENCE AND INFORMATION. IT EXISTS TO MEET THE INFORMATIONAL AND EDUCATIONAL NEEDS OF ALL RESIDENTS OF SAINT PAUL AND TO PROVIDE PHYSICAL FACILITIES FOR REFERENCE, RESEARCH, AND MEETINGS. IN ADDITION TO ITS OWN RESOURCES, THE LIBRARY PROVIDES ACCESS TO OTHER RESOURCES THROUGH REFERRAL, NETWORKS AND COOPERATIVE ARRANGEMENTS.

Department Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
1110 DIVISION 10	11,316,690	39				
Total General Fund	<b>11,316,690</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
Percent Change from Previous Year		<b>-100.0%</b>	<b>-100.0%</b>			
349 SAINT PAUL LIBRARY AGENCY	234,819	13,476,938	14,487,711	14,619,872	132,161	0.9%
350 LIBRARY AIDS & GRANTS FUND	1,021,673	410,207				
363 RELLA HAVENS MEMORIAL FUND	23,520	24,899	25,663	27,572	1,909	7.4%
934 LIBRARY AGENCY CAPITAL PROJECTS		4,334,746		201,607	201,607	
966 LIBRARY AGENCY DEBT SERVICE		2,498,844	3,094,965	3,042,988	-51,977	-1.7%
Total Special Fund	<b>1,280,012</b>	<b>20,745,634</b>	<b>17,608,339</b>	<b>17,892,039</b>	<b>283,700</b>	<b>1.6%</b>
Percent Change from Previous Year		<b>1520.7%</b>	<b>-15.1%</b>			
<b><u>Authorized Work Force (FTE's)</u></b>						
SPECIAL FUND	2.5	175.8	180.8	189.3	8.5	4.7%
SPECIAL FUND	176.6					
Total Personnel	<b>179.1</b>	<b>175.8</b>	<b>180.8</b>	<b>189.3</b>	<b>8.5</b>	<b>4.7%</b>
Percent Change from Previous Year		<b>-1.8%</b>	<b>2.8%</b>			

Fund 349, Library Agency

## City of Saint Paul 2006 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **349 SAINT PAUL LIBRARY AGENCY**

Fund Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**

Department Director: KATHLEEN A FLYNN

Fund Purpose:

TO ACCOUNT FOR SPENDING AND FINANCING ASSOCIATED WITH THE SAINT PAUL LIBRARY AGENCY IN ORDER TO PROVIDE A FULL RANGE OF LIBRARY SERVICES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2003	2004	2005	2006		2003	2004	2005	2006	Change from 2005			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount				
<b>by Type of Expenditure</b>													
SALARIES		6,850,965	7,207,221	7,517,416	310,195	4.3%							
SERVICES	10,219	1,732,762	1,996,643	2,086,615	89,972	4.5%							
MATERIALS AND SUPPLIES	224,216	2,552,920	2,637,619	2,451,465	-186,154	-7.1%							
EMPLOYER FRINGE BENEFITS		2,271,102	2,323,156	2,439,054	115,898	5.0%							
MISC TRANSFER CONTINGENCY ETC	384	56,919	226,953	29,203	-197,750	-87.1%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS		12,270	96,119	96,119									
Spending Total	<b>234,819</b>	<b>13,476,938</b>	<b>14,487,711</b>	<b>14,619,872</b>	<b>132,161</b>	<b>0.9%</b>							
<b>by Activity</b>													
33400 LIBRARY SPECIAL REVENUE FUND	234,819	200,563	239,642	239,642									
33450 LIBRARY ADMINISTRATION		1,102,441	1,340,761	1,226,774	-113,987	-8.5%	2.0	3.0	209,757	3.0	200,239	-9,518	
33451 TECHNICAL SUPPORT SERVICES		2,876,616	3,076,995	2,879,213	-197,782	-6.4%	19.5	18.8	737,519	19.3	790,825	0.5	53,306
33452 PUBLIC SERVICES, LIBRARY		6,939,329	7,311,602	7,612,424	300,822	4.1%	132.3	137.0	5,355,009	144.7	5,598,372	7.7	243,363
33454 LIBRARY MAINTENANCE SERVICES		1,574,547	1,570,026	1,814,645	244,619	15.6%	16.5	16.8	716,593	17.5	752,703	0.7	36,110
33460 METRO LIBRARY SERVICE AGENCY (MELSA)		182,086	223,250	273,250	50,000	22.4%							
33462 FRIENDS OF THE LIBRARY		431,052	560,097	414,356	-145,741	-26.0%	2.5	2.5	97,222	2.5	100,569		3,347
33463 COMMUNITY BASED SCIENCE		3,264	9,085	9,304	219	2.4%	0.2	0.2	6,947	0.2	7,121		174
33464 PERRIE JONES LIBRARY		101,511	99,463	116,528	17,065	17.2%	1.0	1.0	40,747	1.0	41,766		1,019
33465 SMALL BUSINESS HOMEWORK CENTER		4,019					0.3						
33466 ST CATH TEACHING-LEARNING LIBRARY		61,510	56,790	33,736	-23,054	-40.6%	1.0	1.0	43,427	0.6	25,821	-0.4	-17,606
Fund Total	<b>234,819</b>	<b>13,476,938</b>	<b>14,487,711</b>	<b>14,619,872</b>	<b>132,161</b>	<b>0.9%</b>	<b>175.3</b>	<b>180.3</b>	<b>7,207,221</b>	<b>188.8</b>	<b>7,517,416</b>	<b>8.5</b>	<b>310,195</b>
Percent Change from Previous Year		<b>5639.3%</b>	<b>7.5%</b>					<b>2.9%</b>				<b>4.7%</b>	<b>4.3%</b>

# City of Saint Paul

## 2006 Financing Plan by Object Code and Activity

### Council Adopted Budget

Fund: 349 SAINT PAUL LIBRARY AGENCY  
 Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

SOURCES OF REVENUE INCLUDE PROPERTY TAXES, LOCAL GOVERNMENT AID, MARKET VALUE CREDIT, FRIENDS OF THE LIBRARY DONATIONS, MELSA, GRANTS AND OTHER MISCELLANEOUS REVENUES.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount Percent	
1001	CURRENT - TAXPAYER								
	33450 LIBRARY ADMINISTRATION		5,136,223	7,574,084	7,569,086	7,848,439	279,353	274,355	3.6
Total	CURRENT - TAXPAYER	0	5,136,223	7,574,084	7,569,086	7,848,439	279,353	274,355	3.6
1002	FISCAL DISPARITIES								
	33450 LIBRARY ADMINISTRATION		1,477,367						
Total	FISCAL DISPARITIES	0	1,477,367						
1004	1ST YEAR DELINQUENT								
	33450 LIBRARY ADMINISTRATION		-67						
Total	1ST YEAR DELINQUENT	0	-67						
1503	CONTAMINATION TAX								
	33450 LIBRARY ADMINISTRATION		261						
Total	CONTAMINATION TAX	0	261						
Total	TAXES	0	6,613,784	7,574,084	7,569,086	7,848,439	279,353	274,355	3.6



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SOURCES OF REVENUE INCLUDE PROPERTY TAXES, LOCAL GOVERNMENT AID, MARKET VALUE CREDIT, FRIENDS OF THE LIBRARY DONATIONS, MELSA, GRANTS AND OTHER MISCELLANEOUS REVENUES.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From	
							Mayor's Proposed	2005 Amount
	33450 LIBRARY ADMINISTRATION		271					
Total	CITY SHARE OF RENT ST. HWY. DEPT	0	271					
Total	INTERGOVERNMENTAL REVENUE	7,907	5,985,459	5,574,855	5,876,608	5,597,255	-279,353	22,400 .4

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Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From	
							Mayor's Proposed	2005 Amount Percent
4064	LIBRARY FEES - FILM RENTAL							
	33400 LIBRARY SPECIAL REVENUE FUND	881	758	1,000	1,000	1,000		
Total	LIBRARY FEES - FILM RENTAL	881	758	1,000	1,000	1,000		
4065	LIBRARY FEES -LIB. CARD- NON RES.							
	33400 LIBRARY SPECIAL REVENUE FUND	118	131	200	200	200		
Total	LIBRARY FEES -LIB. CARD- NON RES.	118	131	200	200	200		
4066	LIBRARY FEES - LIBRARY CARD DEPOSIT							
	33400 LIBRARY SPECIAL REVENUE FUND			150	150	150		
Total	LIBRARY FEES - LIBRARY CARD DEPOSIT			150	150	150		
4067	LIBRARY FEES - MELSA SEARCH							
	33400 LIBRARY SPECIAL REVENUE FUND	198	634	500	500	500		
Total	LIBRARY FEES - MELSA SEARCH	198	634	500	500	500		
4068	LIBRARY FEES - N.O.C.							
	33400 LIBRARY SPECIAL REVENUE FUND	3,866	4,591	4,000	4,000	4,000		
Total	LIBRARY FEES - N.O.C.	3,866	4,591	4,000	4,000	4,000		
4204	MAPS, PUBLICATIONS & REPORTS							
	33400 LIBRARY SPECIAL REVENUE FUND	23,307	25,644	22,000	22,000	22,000		
Total	MAPS, PUBLICATIONS & REPORTS	23,307	25,644	22,000	22,000	22,000		
4215	SURPLUS - PURCHASING							
	33400 LIBRARY SPECIAL REVENUE FUND	1,128						
Total	SURPLUS - PURCHASING	1,128	0					
4299	SALES N.O.C.							
	33400 LIBRARY SPECIAL REVENUE FUND	941						

## City of Saint Paul

### 2006 Financing Plan by Object Code and Activity

#### Council Adopted Budget

Fund: 349 SAINT PAUL LIBRARY AGENCY  
 Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

SOURCES OF REVENUE INCLUDE PROPERTY TAXES, LOCAL GOVERNMENT AID, MARKET VALUE CREDIT, FRIENDS OF THE LIBRARY DONATIONS, MELSA, GRANTS AND OTHER MISCELLANEOUS REVENUES.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount Percent	
Total	SALES N.O.C.	941	0						
4306	DUPLICATING -XEROX-MULTILIT-ETC.								
	33400 LIBRARY SPECIAL REVENUE FUND	24,189	23,483	20,000	20,000	20,000			
Total	DUPLICATING -XEROX-MULTILIT-ETC.	24,189	23,483	20,000	20,000	20,000			
Total	FEES, SALES AND SERVICES	54,628	55,241	47,850	47,850	47,850	0	0	.0

# City of Saint Paul

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Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

SOURCES OF REVENUE INCLUDE PROPERTY TAXES, LOCAL GOVERNMENT AID, MARKET VALUE CREDIT, FRIENDS OF THE LIBRARY DONATIONS, MELSA, GRANTS AND OTHER MISCELLANEOUS REVENUES.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From	
							Mayor's Proposed	2005 Amount
6403	LIBRARY OVERDUE FINES							
	33400 LIBRARY SPECIAL REVENUE FUND	225,184	248,677	150,642	150,642	150,642		
Total	LIBRARY OVERDUE FINES	225,184	248,677	150,642	150,642	150,642		
6404	LIBRARY LOST AND DAMAGED FINES							
	33400 LIBRARY SPECIAL REVENUE FUND	29,718	29,884	25,000	25,000	25,000		
Total	LIBRARY LOST AND DAMAGED FINES	29,718	29,884	25,000	25,000	25,000		
6801	RENTS							
	33400 LIBRARY SPECIAL REVENUE FUND	2,629	7,519	2,000	2,000	2,000		
Total	RENTS	2,629	7,519	2,000	2,000	2,000		
6831	COMMISSIONS - TELEPHONE							
	33400 LIBRARY SPECIAL REVENUE FUND			350	350	350		
Total	COMMISSIONS - TELEPHONE			350	350	350		
6832	COMMISSIONS - VENDING MACHINES							
	33400 LIBRARY SPECIAL REVENUE FUND	3,026	2,904	3,000	3,000	3,000		
Total	COMMISSIONS - VENDING MACHINES	3,026	2,904	3,000	3,000	3,000		
6901	CASH OVER OR SHORT							
	33400 LIBRARY SPECIAL REVENUE FUND	-1,221	-3,047	50	50	50		
Total	CASH OVER OR SHORT	-1,221	-3,047	50	50	50		
6905	CONTRIB. & DONATIONS - OUTSIDE							
	33400 LIBRARY SPECIAL REVENUE FUND	22,687	13,910	10,000	10,000	10,000		
	33452 PUBLIC SERVICES, LIBRARY		210,000	245,000	0	0	-245,000	-100.0
	33462 FRIENDS OF THE LIBRARY		325,146	560,097	415,493	415,493	-144,604	-25.8
	33463 COMMUNITY BASED SCIENCE		950					
	33464 PERRIE JONES LIBRARY		105,864	99,463	117,000	117,000	17,537	17.6

# City of Saint Paul

## 2006 Financing Plan by Object Code and Activity

### Council Adopted Budget

Fund: 349 SAINT PAUL LIBRARY AGENCY  
 Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

SOURCES OF REVENUE INCLUDE PROPERTY TAXES, LOCAL GOVERNMENT AID, MARKET VALUE CREDIT, FRIENDS OF THE LIBRARY DONATIONS, MELSA, GRANTS AND OTHER MISCELLANEOUS REVENUES.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From	
							Mayor's Proposed	2005 Amount Percent
33466	ST CATH TEACHING-LEARNING LIBRAF			56,790	34,028	34,028	-22,762	-40.1
Total	CONTRIB. & DONATIONS - OUTSIDE	22,687	655,870	971,350	576,521	576,521	-394,829	-40.6
6914	REFUNDS - JURY DUTY PAY							
33452	PUBLIC SERVICES, LIBRARY		177					
33462	FRIENDS OF THE LIBRARY		23					
Total	REFUNDS - JURY DUTY PAY	0	200					
6915	REFUNDS - NOT OTHERWISE CLASSIFIED							
33400	LIBRARY SPECIAL REVENUE FUND	50						
33460	METRO LIBRARY SERVICE AGENCY (ME		776					
Total	REFUNDS - NOT OTHERWISE CLASSIFIED	50	776					
6917	REFUNDS - OVERPAYMENTS							
33400	LIBRARY SPECIAL REVENUE FUND	35		750	750	750		
Total	REFUNDS - OVERPAYMENTS	35	0	750	750	750		
6926	UNIDENTIFIED MONEY							
33400	LIBRARY SPECIAL REVENUE FUND	38						
Total	UNIDENTIFIED MONEY	38	0					
6927	OTHER AGENCY SHARE OF COST							
33450	LIBRARY ADMINISTRATION		13,194					
Total	OTHER AGENCY SHARE OF COST	0	13,194					
6999	OTHER MISCELLANEOUS REVENUE N.O.C.							
33400	LIBRARY SPECIAL REVENUE FUND	55	2,089					
Total	OTHER MISCELLANEOUS REVENUE N.O.C.	55	2,089					

## City of Saint Paul 2006 Financing Plan by Object Code and Activity Council Adopted Budget

Fund: 349 SAINT PAUL LIBRARY AGENCY  
Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

SOURCES OF REVENUE INCLUDE PROPERTY TAXES, LOCAL GOVERNMENT AID, MARKET VALUE CREDIT, FRIENDS OF THE LIBRARY DONATIONS, MELSA, GRANTS AND OTHER MISCELLANEOUS REVENUES.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount Percent	
Total	MISCELLANEOUS REVENUE	282,201	958,066	1,153,142	758,313	758,313	0	-394,829	-34.2
7399	TRANSFER FROM SPECIAL FUND								
	33460 METRO LIBRARY SERVICE AGENCY (ME)		252,493						
	33462 FRIENDS OF THE LIBRARY		164,532						
	33464 PERRIE JONES LIBRARY		-6,818						
Total	TRANSFER FROM SPECIAL FUND	0	410,207						
Total	TRANSFERS	0	410,207				0	0	.0
9830	USE OF FUND BALANCE								
	33450 LIBRARY ADMINISTRATION			55,000	138,345	138,345		83,345	151.5
Total	USE OF FUND BALANCE			55,000	138,345	138,345		83,345	151.5
9890	UNDESIGNATED FUND BALANCE								
	33450 LIBRARY ADMINISTRATION					96,890	96,890	96,890	
	33460 METRO LIBRARY SERVICE AGENCY (ME)			82,780	132,780	132,780		50,000	60.4
Total	UNDESIGNATED FUND BALANCE			82,780	132,780	229,670	96,890	146,890	177.4
Total	FUND BALANCES			137,780	271,125	368,015	96,890	230,235	167.1
Total	SAINT PAUL LIBRARY AGENCY	344,736	14,022,757	14,487,711	14,522,982	14,619,872	96,890	132,161	.9

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33400 LIBRARY SPECIAL REVENUE FUND**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SERVICES	10,219	4,115	15,823	2,300	-13,523	-85.5%
MATERIALS AND SUPPLIES	224,216	195,793	209,100	222,623	13,523	6.5%
MISC TRANSFER CONTINGENCY ETC	384	655	600	600		
DEBT						
STREET SEWER BRIDGE ETC IMPROVEMENT						
EMPLOYER FRINGE BENEFITS						
EQUIPMENT LAND AND BUILDINGS			14,119	14,119		
SALARIES						
Total Spending	<b>234,819</b>	<b>200,563</b>	<b>239,642</b>	<b>239,642</b>	<b>0</b>	<b>0.0%</b>
Percent Change From Previous Year		<b>-14.6%</b>	<b>19.5%</b>			

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33450 LIBRARY ADMINISTRATION**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		150,510	209,757	200,239	-9,518	-4.5%
SERVICES		833,304	911,818	910,025	-1,793	-0.2%
MATERIALS AND SUPPLIES		67,278	54,129	54,129		
EMPLOYER FRINGE BENEFITS		50,923	64,057	61,381	-2,676	-4.2%
MISC TRANSFER CONTINGENCY ETC		426	101,000	1,000	-100,000	-99.0%
DEBT						
EQUIPMENT LAND AND BUILDINGS						
STREET SEWER BRIDGE ETC IMPROVEMENT						
Total Spending	0	1,102,441	1,340,761	1,226,774	-113,987	-8.5%
Percent Change From Previous Year		0.0%	21.6%			

Authorized Work Force Expense/Occupation	2003		2004		2005 Adopted			2006 Council Adopted			Change from 2005	
	FTE	FTE	FTE	FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI	
0111 039A PUBLIC INFO SPEC II			1.0		60,468	0					-1.0	-60,468
0111 167A MANAGEMENT ASST III							1.0	49,182	1,230	1.0	50,412	
0111 223B LIBRARY DIRECTOR		1.0	1.0		96,642	387	1.0	95,117	2,768		856	
0111 686 ACCOUNTING TECH II		1.0	1.0		50,675	0	1.0	50,675	1,267		1,267	
ADJUSTMENT - WITHOUT FRINGE					1,585						-1,585	
Total Personnel		2.0	3.0		209,370	387	3.0	194,974	5,265	0.0	-9,518	
Percent Change From Previous Year			50.0%							0.0%	-4.5%	

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33451 TECHNICAL SUPPORT SERVICES**  
 Manager: SUE A ELLINGWOOD

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		744,946	737,519	790,825	53,306	7.2%
SERVICES		527,334	612,617	613,299	682	0.1%
MATERIALS AND SUPPLIES		1,354,161	1,496,068	1,228,348	-267,720	-17.9%
EMPLOYER FRINGE BENEFITS		250,175	230,791	244,491	13,700	5.9%
STREET SEWER BRIDGE ETC IMPROVEMENT						
MISC TRANSFER CONTINGENCY ETC				2,250	2,250	
DEBT						
EQUIPMENT LAND AND BUILDINGS						
Total Spending	<b>0</b>	<b>2,876,616</b>	<b>3,076,995</b>	<b>2,879,213</b>	<b>-197,782</b>	<b>-6.4%</b>
Percent Change From Previous Year		<b>0.0%</b>	<b>7.0%</b>			

Authorized Work Force Expense/Occupation	2003		2004		2005 Adopted			2006 Council Adopted			Change from 2005	
	FTE	FTE	FTE	FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI	
0111 112 CLERK II		10.0	6.5		201,820	0					-6.5	-201,820
0111 113 CLERK III		1.0	1.0		39,409	0					-1.0	-39,409
0111 122 CLERK-TYPIST II		2.0	2.0		60,180	0	2.0	62,730	1,569			4,119
0111 123 CLERK-TYPIST III		1.0	1.0		40,288	0	1.0	40,288	1,007			1,007
0111 167A MANAGEMENT ASST III			0.5		27,081	0	0.8	45,213	1,130	0.3		19,262
0111 178A TECH SUPPORT SERV MGR		0.5	0.5		46,571	0	0.5	46,571	1,164			1,164
0111 249 LIBRARIAN I		1.0	1.0		49,077	0	1.0	49,077	1,227			1,227
0111 250 LIBRARIAN II		1.0	1.0		62,339	0	1.0	62,339	1,558			1,558
0121 279B LIBRARY CLERK I							1.3	31,830	796	1.3		32,626
0111 280B LIBRARY CLERK II							7.2	225,250	5,631	7.2		230,881
0111 281B LIBRARY CLERK III							1.0	39,409	985	1.0		40,394
0111 423A PAYROLL CLERK		1.0	1.0		43,419	0	1.0	43,419	1,085			1,085
0121 558A LIBRARY ASSOC PART TIME			1.3		42,500	0	0.5	16,346	409	-0.8		-25,745
0111 561A LIBRARY ASSOCIATE		1.0	1.0		43,399	0	1.0	43,399	1,085			1,085
0111 803A LIB INFO RESOURCE COORD		1.0	1.0		72,263	0	1.0	72,263	1,807			1,807
0121 972A LIBRARY CLK (PART-TIME)			1.0		21,687	0				-1.0		-21,687
ADJUSTMENT - WITHOUT FRINGE					-12,514			-6,762				5,752
Total Personnel		<b>19.5</b>	<b>18.8</b>		<b>737,519</b>	<b>0</b>	<b>19.3</b>	<b>771,372</b>	<b>19,453</b>	<b>0.5</b>		<b>53,306</b>
Percent Change From Previous Year			<b>-3.6%</b>							<b>2.7%</b>		<b>7.2%</b>

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33452 PUBLIC SERVICES, LIBRARY**  
 Manager: SUE A ELLINGWOOD

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		5,115,233	5,355,009	5,598,372	243,363	4.5%
SERVICES		57,370	92,390	146,766	54,376	58.9%
MATERIALS AND SUPPLIES		14,807	9,588	14,408	4,820	50.3%
EMPLOYER FRINGE BENEFITS		1,713,366	1,754,615	1,852,878	98,263	5.6%
MISC TRANSFER CONTINGENCY ETC		38,553	100,000		-100,000	-100.0%
STREET SEWER BRIDGE ETC IMPROVEMENT						
DEBT						
EQUIPMENT LAND AND BUILDINGS						
Total Spending	0	6,939,329	7,311,602	7,612,424	300,822	4.1%
Percent Change From Previous Year		0.0%	5.4%			

Authorized Work Force Expense/Occupation	2003		2004		2005 Adopted			2006 Council Adopted			Change from 2005	
	FTE	FTE	FTE	FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI	
0111 007A *LIBRARY SPECIALIST I		1.0	1.0	1.0	44,880	0	1.0	46,235	1,156		2,511	
0121 007A *LIBRARY SPECIALIST I		0.8	0.8	0.8	38,178	0	0.8	38,178	954		954	
0111 008A *LIBRARY SPECIALIST II		1.0	1.0	1.0	50,680	0	1.0	50,680	1,267		1,267	
0111 112 CLERK II			21.0	19.0	573,426	0				-19.0	-573,426	
0121 112 CLERK II			2.8	2.8	83,152	0				-2.8	-83,152	
0111 113 CLERK III			2.0	2.3	87,070	0				-2.3	-87,070	
0111 178A TECH SUPPORT SERV MGR			0.5	0.5	46,571	0	0.5	46,571	1,164		1,164	
0111 218B CENTRALLIBPUBSRVCOORD			1.0	1.0	88,017	0	1.0	88,017	2,200		2,200	
0111 226B CIRCULATION COORDINATOR			1.0	1.0	49,346	0	1.0	53,755	1,344		5,753	
0111 245B LIB TRG & OD COORD/SUPV				1.0	62,923	0	1.0	62,923	1,573		1,573	
0111 249 LIBRARIAN I			10.0	12.5	593,707	0	12.0	577,521	14,439	-0.5	-1,747	
0111 250 LIBRARIAN II			16.5	15.5	966,374	0	15.0	925,926	23,142	-0.5	-17,306	
0121 279B LIBRARY CLERK I							33.7	782,774	19,571	33.7	802,345	
0111 280B LIBRARY CLERK II							20.0	605,370	15,136	20.0	620,506	
0121 280B LIBRARY CLERK II							2.8	83,152	2,078	2.8	85,230	
0111 281B LIBRARY CLERK III							3.0	110,570	2,765	3.0	113,335	
0111 372A *LIBRARY SPECIALIST		6.0	5.0	5.0	216,849	0	4.0	173,222	4,332	-1.0	-39,295	
0121 372A *LIBRARY SPECIALIST		3.4	3.4	3.4	139,313	0	2.3	95,397	2,385	-1.1	-41,531	
0111 448A LIBRARIAN III			1.0	1.0	76,514	0	1.0	76,514	1,913		1,913	
0111 449A LIBRARIAN III			2.0	2.0	144,622	0	3.0	215,082	5,378	1.0	75,838	
0121 558A LIBRARY ASSOC PART TIME			13.8	15.6	563,379	0	21.1	749,951	18,752	5.5	205,324	
0111 561A LIBRARY ASSOCIATE			17.5	18.3	749,392	0	20.0	811,279	20,285	1.7	82,172	
0121 581A LIBRARY VOLUNTEER COORD			0.5	0.5	23,828	0	0.5	23,828	596		596	
0111 633A LIB TRNG&ORG DEV COORD			1.0									
0121 972A LIBRARY CLK (PART-TIME)			29.5	32.8	751,834	0				-32.8	-751,834	
SHIFT DIFFERENTIAL					17,000	0		17,000	425		425	
ADJUSTMENT					-17,844	0		-174,854	-4,371		-161,381	
ADJUSTMENT - COUNCIL								772			772	
ADJUSTMENT - WITH FRINGE								2,025			2,025	

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33454 LIBRARY MAINTENANCE SERVICES**  
 Manager: LEE L WILLIAMSON

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		643,454	716,593	752,703	36,110	5.0%
SERVICES		211,225	206,479	240,928	34,449	16.7%
MATERIALS AND SUPPLIES		490,572	405,863	569,086	163,223	40.2%
EMPLOYER FRINGE BENEFITS		212,011	215,738	226,575	10,837	5.0%
MISC TRANSFER CONTINGENCY ETC		17,285	25,353	25,353		
EQUIPMENT LAND AND BUILDINGS						
STREET SEWER BRIDGE ETC IMPROVEMENT						
DEBT						
Total Spending	0	1,574,547	1,570,026	1,814,645	244,619	15.6%
Percent Change From Previous Year		0.0%	-0.3%			

Authorized Work Force Expense/Occupation	2003 FTE	2004 FTE	2005 Adopted			2006 Council Adopted			Change from 2005	
			FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI
0111 056A CUST ENGR III - LIBRARY		1.0								
0111 228B SECURITY/SAFETY OFR - LIB		1.0	1.0	37,649	0	1.0	37,649	941		941
0111 231 CUSTODIAN		1.0	4.8	176,153	0	5.0	181,168	4,529	0.2	9,544
0121 234 CUSTODIAN (LIGHT DUTY)		2.5	2.5	64,863	0	2.5	62,660	1,568		-635
0111 605 CUST ENG II LIBRARY		10.0	7.5	324,398	0	7.0	302,694	7,567	-0.5	-14,137
0111 625A LIBRARY FACILITIES MGR		1.0	1.0	88,017	0	1.0	88,017	2,200		2,200
0111 631 CUST ENG I LIBRARY						1.0	40,048	1,001	1.0	41,049
OVERTIME				25,513	0		22,108	553		-2,852
Total Personnel	16.5	16.8	16.8	716,593	0	17.5	734,344	18,359	0.7	36,110
Percent Change From Previous Year			1.8%						4.2%	5.0%

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33460 METRO LIBRARY SERVICE AGENCY (MELSA)**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
MATERIALS AND SUPPLIES		169,816	100,053	150,053	50,000	50.0%
EQUIPMENT LAND AND BUILDINGS		12,270	82,000	82,000		
DEBT						
MISC TRANSFER CONTINGENCY ETC						
SALARIES						
STREET SEWER BRIDGE ETC IMPROVEMENT						
SERVICES			41,197	41,197		
EMPLOYER FRINGE BENEFITS						
Total Spending	0	182,086	223,250	273,250	50,000	22.4%
Percent Change From Previous Year		0.0%	22.6%			

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33462 FRIENDS OF THE LIBRARY**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		97,399	97,222	100,569	3,347	3.4%
SERVICES		45,918	72,959	72,959		
MATERIALS AND SUPPLIES		255,240	360,000	210,000	-150,000	-41.7%
EMPLOYER FRINGE BENEFITS		32,495	29,916	30,828	912	3.0%
STREET SEWER BRIDGE ETC IMPROVEMENT						
DEBT						
EQUIPMENT LAND AND BUILDINGS						
MISC TRANSFER CONTINGENCY ETC						
Total Spending	<b>0</b>	<b>431,052</b>	<b>560,097</b>	<b>414,356</b>	<b>-145,741</b>	<b>-26.0%</b>
Percent Change From Previous Year		<b>0.0%</b>	<b>29.9%</b>			

Authorized Work Force Expense/Occupation	2003 FTE	2004 FTE	2005 Adopted			2006 Council Adopted			Change from 2005	
			FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI
0111 249 LIBRARIAN I		1.0	1.0	48,183	0	1.0	49,077	1,227		2,121
0121 558A LIBRARY ASSOC PART TIME		1.5	1.5	49,039	0	1.5	49,039	1,226		1,226
Total Personnel		<b>2.5</b>	<b>2.5</b>	<b>97,222</b>	<b>0</b>	<b>2.5</b>	<b>98,116</b>	<b>2,453</b>	<b>0.0</b>	<b>3,347</b>
Percent Change From Previous Year			<b>0.0%</b>						<b>0.0%</b>	<b>3.4%</b>

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33463 COMMUNITY BASED SCIENCE**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		2,500	6,947	7,121	174	2.5%
EMPLOYER FRINGE BENEFITS		764	2,138	2,183	45	2.1%
DEBT						
EQUIPMENT LAND AND BUILDINGS						
SERVICES						
MATERIALS AND SUPPLIES						
STREET SEWER BRIDGE ETC IMPROVEMENT						
MISC TRANSFER CONTINGENCY ETC						
Total Spending	<b>0</b>	<b>3,264</b>	<b>9,085</b>	<b>9,304</b>	<b>219</b>	<b>2.4%</b>
Percent Change From Previous Year		<b>0.0%</b>	<b>178.3%</b>			

Authorized Work Force Expense/Occupation	2003 FTE	2004 FTE	2005 Adopted			2006 Council Adopted			Change from 2005	
			FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI
0121 558A LIBRARY ASSOC PART TIME		0.2	0.2	6,947	0	0.2	6,947	174		174
Total Personnel		<b>0.2</b>	<b>0.2</b>	<b>6,947</b>	<b>0</b>	<b>0.2</b>	<b>6,947</b>	<b>174</b>	<b>0.0</b>	<b>174</b>
Percent Change From Previous Year			<b>0.0%</b>						<b>0.0%</b>	<b>2.5%</b>

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33464 PERRIE JONES LIBRARY**  
 Manager: DEBORAH J WILLMS

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		34,099	40,747	41,766	1,019	2.5%
SERVICES		53,496	43,360	59,141	15,781	36.4%
MATERIALS AND SUPPLIES		3,014	2,818	2,818		
EMPLOYER FRINGE BENEFITS		10,902	12,538	12,803	265	2.1%
EQUIPMENT LAND AND BUILDINGS						
STREET SEWER BRIDGE ETC IMPROVEMENT						
MISC TRANSFER CONTINGENCY ETC						
DEBT						
Total Spending	<b>0</b>	<b>101,511</b>	<b>99,463</b>	<b>116,528</b>	<b>17,065</b>	<b>17.2%</b>
Percent Change From Previous Year		<b>0.0%</b>	<b>-2.0%</b>			

Authorized Work Force Expense/Occupation	2003 FTE	2004 FTE	2005 Adopted			2006 Council Adopted			Change from 2005	
			FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI
0121 007A *LIBRARY SPECIALIST I		1.0	1.0	40,747	0	1.0	40,747	1,019		1,019
Total Personnel		<b>1.0</b>	<b>1.0</b>	<b>40,747</b>	<b>0</b>	<b>1.0</b>	<b>40,747</b>	<b>1,019</b>	<b>0.0</b>	<b>1,019</b>
Percent Change From Previous Year			<b>0.0%</b>						<b>0.0%</b>	<b>2.5%</b>

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **33466 ST CATH TEACHING-LEARNING LIBRARY**  
 Manager: DEBORAH J WILLMS

Department: **11 LIBRARIES**  
 Fund: **349 SAINT PAUL LIBRARY AGENCY**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES		61,510	43,427	25,821	-17,606	-40.5%
SERVICES						
EMPLOYER FRINGE BENEFITS			13,363	7,915	-5,448	-40.8%
MISC TRANSFER CONTINGENCY ETC						
STREET SEWER BRIDGE ETC IMPROVEMENT						
DEBT						
EQUIPMENT LAND AND BUILDINGS						
MATERIALS AND SUPPLIES						
Total Spending	0	61,510	56,790	33,736	-23,054	-40.6%
Percent Change From Previous Year		0.0%	-7.7%			

Authorized Work Force Expense/Occupation	2003 FTE	2004 FTE	2005 Adopted			2006 Council Adopted			Change from 2005	
			FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI
0111 166A MANAGEMENT ASST II		1.0								
0111 167A MANAGEMENT ASST III			0.5	27,081	0	0.2	11,726	293	-0.3	-15,062
0121 558A LIBRARY ASSOC PART TIME			0.5	16,346	0	0.4	13,465	337	-0.1	-2,544
Total Personnel		1.0	1.0	43,427	0	0.6	25,191	630	-0.4	-17,606
Percent Change From Previous Year			0.0%						-40.0%	-40.5%

Fund 363, Rella Havens

## City of Saint Paul 2006 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **363 RELLA HAVENS MEMORIAL FUND**

Fund Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**

Department Director: KATHLEEN A FLYNN

Fund Purpose:

THIS FUND WAS ESTABLISHED TO ACCOUNT FOR A DONATION BY A FORMER EMPLOYEE. THE DONATION WAS TO BE USED FOR THE USE AND BENEFIT OF THE SAINT PAUL PUBLIC LIBRARY AS RECOMMENDED BY THE LIBRARY DIRECTOR. EXPEND ANY FUNDS RAISED BY RELLA HAVENS MEMORIAL FUND FOR USE AND BENEFIT OF THE SAINT PAUL PUBLIC LIBRARY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2003	2004	2005	2006		Change from 2005	2003 Authorized FTE	2004	2005	2006	Change from 2005		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Council Adopted Amount	Council Adopted Change/Percent							Adopted FTE/Amount	Council Adopted FTE/Amount
<b>by Type of Expenditure</b>													
SALARIES	17,743	18,535	19,612	21,091	1,479	7.5%							
SERVICES	16	16	16	16									
MATERIALS AND SUPPLIES													
EMPLOYER FRINGE BENEFITS	5,761	6,348	6,035	6,465	430	7.1%							
MISC TRANSFER CONTINGENCY ETC													
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>23,520</b>	<b>24,899</b>	<b>25,663</b>	<b>27,572</b>	<b>1,909</b>	<b>7.4%</b>							
<b>by Activity</b>													
53403 RELLA HAVENS MEMORIAL FUND	23,520	24,899	25,663	27,572	1,909	7.4%	0.5	0.5	0.5	19,612	0.5	21,091	1,479
Fund Total	<b>23,520</b>	<b>24,899</b>	<b>25,663</b>	<b>27,572</b>	<b>1,909</b>	<b>7.4%</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>19,612</b>	<b>0.5</b>	<b>21,091</b>	<b>1,479</b>
Percent Change from Previous Year		<b>5.9%</b>	<b>3.1%</b>					<b>0.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>7.5%</b>

## City of Saint Paul 2006 Financing Plan by Object Code and Activity Council Adopted Budget

Fund: 363 RELLA HAVENS MEMORIAL FUND  
Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:  
REVENUE IS FROM ANTICIPATED INTEREST EARNINGS.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount	Percent
6602	INTEREST ON INVESTMENTS								
	53403 RELLA HAVENS MEMORIAL FUND	16,006	12,917	25,663	27,811	27,811	2,148	8.4	
Total	INTEREST ON INVESTMENTS	16,006	12,917	25,663	27,811	27,811	2,148	8.4	
6611	INC(DEC) FMV OF INVESTMENT								
	53403 RELLA HAVENS MEMORIAL FUND	-6,022	-4,153						
Total	INC(DEC) FMV OF INVESTMENT	-6,022	-4,153						
Total	MISCELLANEOUS REVENUE	9,984	8,764	25,663	27,811	27,811	0	2,148 8.4	
9831	CONTRIBUTION TO FUND BALANCE								
	53403 RELLA HAVENS MEMORIAL FUND					-239	-239	-239	
Total	CONTRIBUTION TO FUND BALANCE					-239	-239	-239	
Total	FUND BALANCES					-239	-239	-239 .0	
Total	RELLA HAVENS MEMORIAL FUND	9,984	8,764	25,663	27,811	27,572	-239	1,909 7.4	

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **53403 RELLA HAVENS MEMORIAL FUND**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **363 RELLA HAVENS MEMORIAL FUND**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
SALARIES	17,743	18,535	19,612	21,091	1,479	7.5%
SERVICES	16	16	16	16		
EMPLOYER FRINGE BENEFITS	5,761	6,348	6,035	6,465	430	7.1%
STREET SEWER BRIDGE ETC IMPROVEMENT						
DEBT						
MISC TRANSFER CONTINGENCY ETC						
MATERIALS AND SUPPLIES						
EQUIPMENT LAND AND BUILDINGS						
Total Spending	<b>23,520</b>	<b>24,899</b>	<b>25,663</b>	<b>27,572</b>	<b>1,909</b>	<b>7.4%</b>
Percent Change From Previous Year		<b>5.9%</b>	<b>3.1%</b>			

Authorized Work Force Expense/Occupation	2003 FTE	2004 FTE	2005 Adopted			2006 Council Adopted			Change from 2005	
			FTE	Amount	NI	FTE	Amount	NI	FTE	Amount+NI
0121 038A PUBLIC INFO SPEC I	0.5	0.5	0.5	19,612	0	0.5	20,577	514		1,479
Total Personnel	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>19,612</b>	<b>0</b>	<b>0.5</b>	<b>20,577</b>	<b>514</b>	<b>0.0</b>	<b>1,479</b>
Percent Change From Previous Year		<b>0.0%</b>	<b>0.0%</b>						<b>0.0%</b>	<b>7.5%</b>

Fund 966, Debt Service

## City of Saint Paul 2006 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **966 LIBRARY AGENCY DEBT SERVICE**

Fund Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**

Department Director: KATHLEEN A FLYNN

Fund Purpose:

TO ACCOUNT FOR THE LIBRARY GENERAL OBLIGATION DEBT SERVICE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2003	2004	2005	2006		2003	2004	2005	2006	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Council Adopted Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount	2005 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC		2,316,788	2,302,140	2,050,163	-251,977	-10.9%				
DEBT		182,056	792,825	992,825	200,000	25.2%				
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>2,498,844</b>	<b>3,094,965</b>	<b>3,042,988</b>	<b>-51,977</b>	<b>-1.7%</b>				
<b>by Activity</b>										
83400 LIBRARY PRIOR YEAR DEBT SERVICE		2,316,788	2,302,140	2,050,163	-251,977	-10.9%				
83401 LIBRARY DEBT SERVICE-SUBSEQUENT YR			264,275	464,275	200,000	75.7%				
83402 LIBRARY DEBT SERV-2004 BONDS		182,056	528,550	528,550						
Fund Total	<b>0</b>	<b>2,498,844</b>	<b>3,094,965</b>	<b>3,042,988</b>	<b>-51,977</b>	<b>-1.7%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>23.9%</b>							

## City of Saint Paul 2006 Financing Plan by Object Code and Activity Council Adopted Budget

Fund: 966 LIBRARY AGENCY DEBT SERVICE  
Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:  
PROPERTY TAX FINANCING WILL SUPPORT LIBRARY DEBT SERVICE REQUIREMENTS.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount	Percent
1001	CURRENT - TAXPAYER								
	83400 LIBRARY PRIOR YEAR DEBT SERVICE		1,879,424	1,933,230	1,963,782	1,963,782		30,552	1.6
Total	CURRENT - TAXPAYER	0	1,879,424	1,933,230	1,963,782	1,963,782		30,552	1.6
1002	FISCAL DISPARITIES								
	83400 LIBRARY PRIOR YEAR DEBT SERVICE		540,592						
Total	FISCAL DISPARITIES	0	540,592						
1503	CONTAMINATION TAX								
	83400 LIBRARY PRIOR YEAR DEBT SERVICE		96						
Total	CONTAMINATION TAX	0	96						
Total	TAXES	0	2,420,112	1,933,230	1,963,782	1,963,782	0	30,552	1.6
3446	MARKET VALUE HOMESTEAD CREDIT								
	83400 LIBRARY PRIOR YEAR DEBT SERVICE		168,183	150,782	120,230	120,230		-30,552	-20.3
Total	MARKET VALUE HOMESTEAD CREDIT	0	168,183	150,782	120,230	120,230		-30,552	-20.3
Total	INTERGOVERNMENTAL REVENUE	0	168,183	150,782	120,230	120,230	0	-30,552	-20.3

## City of Saint Paul 2006 Financing Plan by Object Code and Activity Council Adopted Budget

Fund: 966 LIBRARY AGENCY DEBT SERVICE  
Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:  
PROPERTY TAX FINANCING WILL SUPPORT LIBRARY DEBT SERVICE REQUIREMENTS.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From	
							Mayor's Proposed	2005 Amount Percent
6602	INTEREST ON INVESTMENTS							
83400	LIBRARY PRIOR YEAR DEBT SERVICE		33,981	35,522	30,000	30,000	-5,522	-15.5
83402	LIBRARY DEBT SERV-2004 BONDS		-1,519					
Total	INTEREST ON INVESTMENTS	0	32,462	35,522	30,000	30,000	-5,522	-15.5
6611	INC(DEC) FMV OF INVESTMENT							
83400	LIBRARY PRIOR YEAR DEBT SERVICE		-15,855					
83402	LIBRARY DEBT SERV-2004 BONDS		746					
Total	INC(DEC) FMV OF INVESTMENT	0	-15,109					
Total	MISCELLANEOUS REVENUE	0	17,353	35,522	30,000	30,000	0	-5,522 -15.5
7306	TRANSFER FROM CAP PROJ FUND-OTHER							
83400	LIBRARY PRIOR YEAR DEBT SERVICE		966,095	105,000	0	0	-105,000	-100.0
83402	LIBRARY DEBT SERV-2004 BONDS		636,809					
Total	TRANSFER FROM CAP PROJ FUND-OTHER	0	1,602,904	105,000	0	0	-105,000	-100.0
Total	TRANSFERS	0	1,602,904	105,000	0	0	0	-105,000 -100.0
9830	USE OF FUND BALANCE							
83400	LIBRARY PRIOR YEAR DEBT SERVICE			889,953	494,701	494,701	-395,252	-44.4
83401	LIBRARY DEBT SERVICE-SUBSEQUEN				464,275	464,275	464,275	
Total	USE OF FUND BALANCE			889,953	958,976	958,976	69,023	7.8
9831	CONTRIBUTION TO FUND BALANCE							
83400	LIBRARY PRIOR YEAR DEBT SERVICE			-19,522	-30,000	-30,000	-10,478	53.7
Total	CONTRIBUTION TO FUND BALANCE			-19,522	-30,000	-30,000	-10,478	53.7
Total	FUND BALANCES			870,431	928,976	928,976	0	58,545 6.7

**City of Saint Paul**  
**2006 Financing Plan by Object Code and Activity**  
**Council Adopted Budget**

Fund: 966 LIBRARY AGENCY DEBT SERVICE  
 Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:  
 PROPERTY TAX FINANCING WILL SUPPORT LIBRARY DEBT SERVICE REQUIREMENTS.

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount	Percent
Total	LIBRARY AGENCY DEBT SERVICE	0	4,208,552	3,094,965	3,042,988	3,042,988	0	-51,977	-1.7

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **83400 LIBRARY PRIOR YEAR DEBT SERVICE**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **966 LIBRARY AGENCY DEBT SERVICE**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
MISC TRANSFER CONTINGENCY ETC		2,316,788	2,302,140	2,050,163	-251,977	-10.9%
STREET SEWER BRIDGE ETC IMPROVEMENT						
DEBT						
EQUIPMENT LAND AND BUILDINGS						
MATERIALS AND SUPPLIES						
SERVICES						
SALARIES						
EMPLOYER FRINGE BENEFITS						
Total Spending	0	2,316,788	2,302,140	2,050,163	-251,977	-10.9%
Percent Change From Previous Year		0.0%	-0.6%			

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **83401 LIBRARY DEBT SERVICE-SUBSEQUENT YR**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **966 LIBRARY AGENCY DEBT SERVICE**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
MATERIALS AND SUPPLIES						
STREET SEWER BRIDGE ETC IMPROVEMENT						
MISC TRANSFER CONTINGENCY ETC						
DEBT			264,275	464,275	200,000	75.7%
EQUIPMENT LAND AND BUILDINGS						
EMPLOYER FRINGE BENEFITS						
SALARIES						
SERVICES						
Total Spending	0	0	264,275	464,275	200,000	75.7%
Percent Change From Previous Year		0.0%	0.0%			

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **83402 LIBRARY DEBT SERV-2004 BONDS**  
 Manager: KATHLEEN A FLYNN

Department: **11 LIBRARIES**  
 Fund: **966 LIBRARY AGENCY DEBT SERVICE**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
DEBT		182,056	528,550	528,550		
MATERIALS AND SUPPLIES						
EMPLOYER FRINGE BENEFITS						
MISC TRANSFER CONTINGENCY ETC						
SERVICES						
STREET SEWER BRIDGE ETC IMPROVEMENT						
SALARIES						
EQUIPMENT LAND AND BUILDINGS						
Total Spending	0	182,056	528,550	528,550	0	0.0%
Percent Change From Previous Year		0.0%	190.3%			

Fund 934, Library Capital Projects

**City of Saint Paul**  
**2006 Budget Fund Spending Plan Summary**  
**Council Adopted Budget**

Fund: **934 LIBRARY AGENCY CAPITAL PROJECTS**Department: **11 LIBRARIES**

Fund Purpose:

Fund Manager: KATHLEEN A FLYNN

Department Director: KATHLEEN A FLYNN

	Spending Amount				Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2003	2004	2005	2006	2003	2004	2005	2006	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Council Adopted Amount      Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount	2005 FTE/Amount
<b>by Type of Expenditure</b>									
SALARIES									
SERVICES									
MATERIALS AND SUPPLIES									
EMPLOYER FRINGE BENEFITS									
MISC TRANSFER CONTINGENCY ETC		3,593,844							
DEBT		96,073							
STREET SEWER BRIDGE ETC IMPROVEMENT									
EQUIPMENT LAND AND BUILDINGS		644,829		201,607			201,607		
Spending Total	<b>0</b>	<b>4,334,746</b>	<b>0</b>	<b>201,607</b>	<b>201,607</b>	<b>0.0%</b>			
<b>by Activity</b>									
90504 LEXINGTON LIBRARY CONSTRUCTION		644,829		201,607	201,607				
90505 DAYTON'S BLUFF CONSTRUCTION CONTR		700,000							
90506 CENTRAL LIBRARY RENOVATION 2004		2,092,035							
90507 LIBRARY CAPITAL PROJECTS		897,882							
Fund Total	<b>0</b>	<b>4,334,746</b>	<b>0</b>	<b>201,607</b>	<b>201,607</b>	<b>0.0%</b>		<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>-100.0%</b>						

## City of Saint Paul 2006 Financing Plan by Object Code and Activity Council Adopted Budget

Fund: 934 LIBRARY AGENCY CAPITAL PROJECTS  
Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From			
							Mayor's Proposed	2005 Amount Percent		
4299	SALES N.O.C.									
	90504 LEXINGTON LIBRARY CONSTRUCTION		17,700							
Total	SALES N.O.C.	0	17,700							
Total	FEES, SALES AND SERVICES	0	17,700				0	0	.0	
6201	BOND SALE									
	90504 LEXINGTON LIBRARY CONSTRUCTION		9,328,000							
	90505 DAYTON'S BLUFF CONSTRUCTION CO		700,000							
	90506 CENTRAL LIBRARY RENOVATION 2004		2,092,035							
	90507 LIBRARY CAPITAL PROJECTS		159,965							
Total	BOND SALE	0	12,280,000							
6212										
	90507 LIBRARY CAPITAL PROJECTS		566,484							
Total		0	566,484							
6601	ACCRUED INTEREST ON BOND SOLD									
	90507 LIBRARY CAPITAL PROJECTS					68,309	68,309	68,309		
Total	ACCRUED INTEREST ON BOND SOLD					68,309	68,309	68,309		
6602	INTEREST ON INVESTMENTS									
	90507 LIBRARY CAPITAL PROJECTS		300,964							
Total	INTEREST ON INVESTMENTS	0	300,964							
6611	INC(DEC) FMV OF INVESTMENT									
	90507 LIBRARY CAPITAL PROJECTS		-89,338							
Total	INC(DEC) FMV OF INVESTMENT	0	-89,338							
Total	MISCELLANEOUS REVENUE	0	13,058,110			68,309	68,309	68,309		.0

**City of Saint Paul**  
**2006 Financing Plan by Object Code and Activity**  
**Council Adopted Budget**

Fund: 934 LIBRARY AGENCY CAPITAL PROJECTS  
 Fund Manager: KATHLEEN A FLYNN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

Object Code	Financing Detail	2003 2nd Prior Receipts	2004 Last Year Revenues	2005 Adopted	2006 Mayor's Proposed	2006 Council Adopted	2006 Council Adopted Budget Change From		
							Mayor's Proposed	2005 Amount	Percent
9890	UNDESIGNATED FUND BALANCE								
	90507 LIBRARY CAPITAL PROJECTS					133,298	133,298	133,298	
Total	UNDESIGNATED FUND BALANCE					133,298	133,298	133,298	
Total	FUND BALANCES					133,298	133,298	133,298	.0
Total	LIBRARY AGENCY CAPITAL PROJECTS	0	13,075,810			201,607	201,607	201,607	.0

## City of Saint Paul 2006 Activity Spending Plan Summary Council Adopted Budget

Activity: **90504 LEXINGTON LIBRARY CONSTRUCTION**  
 Manager: GINA LAFORCE

Department: **11 LIBRARIES**  
 Fund: **934 LIBRARY AGENCY CAPITAL PROJECTS**

Activity Spending Plan by Type of Expenditure	2003 2nd Prior Exp. & Enc.	2004 Last Year Exp. & Enc.	2005 Adopted	2006 Council Adopted	Changes from Amount	2005 Percent
EQUIPMENT LAND AND BUILDINGS		644,829		201,607	201,607	
EMPLOYER FRINGE BENEFITS						
SERVICES						
SALARIES						
STREET SEWER BRIDGE ETC IMPROVEMENT						
MATERIALS AND SUPPLIES						
MISC TRANSFER CONTINGENCY ETC						
DEBT						
Total Spending	0	644,829	0	201,607	201,607	0.0%
Percent Change From Previous Year		0.0%	-100.0%			

Appendix